PEER TEAM REPORT

ON

INSTITUTIONAL RE-ACCREDITATION

OF

GOVT. COLLEGE FOR WOMEN, GUNTUR

SAMBASIVA PET,

GUNTUR-522001

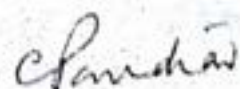ANDHRA PRADESH

Dates of Visit:

25 th, 26th & 27th July, 2011

National Assessment and Accreditation Council

P.O. Box No. 1075, Nagarbhavi, Bangalore – 560072

Section I: GENERAL INFORMATION

1.1.	Name & Address of the Institution	GOVT. COLLEGE FOR WOMEN, GUNTUR, SAMBASIVAPET , GUNTUR- 522001, A.P.,
1.2.	Year of Establishment	1942

1.3. Current Academic Activities of the Institution (Numbers)

• Faculties/ Schools	3 Faculties (Arts, Commerce, Science)
• Departments/Centres	Science :UG 10 , P.G 02, Arts : UG 06 , P.G 03 Commerce : U.G 02, Others : 04
• Programmes/Courses offered	UG: 04 ; PG: 05 ; Certificate: 03; U.G Diploma :01
• Permanent Faculty members	57
• Permanent Support Staff	Non-teaching : 55, Technical : 04
• Students	1488
1.4. Three major features in the institutional context (as perceived by the Peer Team)	• A 70 year old institution established by philanthropists in 1942 and taken over by government in 1947. • Catering mainly to socially & Economically disadvantaged students. • Very enthusiastic well placed alumni.
1.5. Dates of visit of the Peer Team	July 25,26,27 2011 (A detailed visit schedule is enclosed)

1.6. Composition of the Peer Team which undertook the on-site visit	
Chairperson	**Dr. Cynthia Pandian** (Former Vice Chancellor, Manonmaniam Sundaranar University), Resi: "Porunai" G-77, Annanagar, Cheenai-600102, Tamilnadu.
Member Co-ordinator	**Prof. K.K. Seethamma** Professor & Head, Dept. of Economics, Bangalore University, Janabharathi, Bangalore -560056
Member	**Dr. (Mrs.) Rita Bakshi** Principal, Ginni Devi Modi Girls' P.G. College, Modi Nagar (Gzb.) 201204, Uttar Pradesh.

Section II: CRITERION WISE ANALYSIS	Observations (Strengths and/or Weaknesses) on Key-Aspects (Please limit to three major ones for each and use telegraphic language (It is not necessary to indicate all the tree bullets each time; write only the relevant ones)
2.1 Curricular Aspects :	
2.1.1 Curricular Design & Development	• Being an affiliated college curriculum prescribed by the affiliating University. • Curriculum meets the needs of students 18 UG courses, 5 PG Courses, 3 certificate, 1 add-on and 1 self-financed courses. • Some departments design curriculum for value added certificate courses. • Basics in computers is a compulsory subject of the I & II year Degree courses.
2.1.2 Academic Flexibility	• Wide range of courses and programmes used. • Semester system is followed in PG. • Tie-up with IGNOU as Partner Institution offers some courses.
2.1.3 Feedback on Curriculum	• Feedback from students, alumni, parents and employees is evaluated and analyzed by the IQAC & AC members. • Seminar/Workshop conducted to review the revised syllabi. Feedback is given to the University.
2.1.4 Curriculum Update	• Curriculum is revised by the University every 3 to 5 years. • No scope for up-dating the curriculum by the college. • Certificate courses are designed and up-dated by the college as per UGC/NAAC guidelines.
2.1.5 Best Practices in Curricular Aspects (If any)	• Environment Science offered as a compulsory paper. • Value addition through Jawahar Knowledge Centre Programmes.

2.2 Teaching-Learning & Evaluation:	
2.2.1 Admission Process and Student Profile	• Wide publicity regarding admission process through website, news papers, prospectus. • Government reservation policy is adhered to • Admission process systematic and transparent.
2.2.2 Catering to the Diverse Needs:	• The faculty, NSS, Social Work students, WDC & NGOs motivate the parents and the disadvantaged communities about the benefits of Higher Education. • Tutorial classes conducted for weaker students. • Bridge courses are offered in all departments.
2.2.3 Teaching-Learning Process	• Academic Calendar and teaching diary maintained by faculty. • Wide range of inter-active teaching methods used. • ICT used extensively for teaching.

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	• Teachers contribute to Educational TV MANA.
2.2.4 Teacher Quality:	• 16 Ph.Ds, 30 M.Phils and 10 are research-guide. • 10 teachers received State Best Teacher awards. Many other honoured for achievement in academic and cultural activities. • Some teachers are State Level Resource Persons in their respective fields.
2.2.5 Evaluation Process and Reforms	• Pareto analysis for evaluation practised. • Evaluation of the teachers by students exist. • Project done on analysis of spot valuation.
2.2.6 Best practices in teaching-Learning and Evaluation (If any)	• Eco-sustainable and student centric learning programmes. • Number of clubs set up to widen the knowledge of the students. • Samishti (sharing knowledge amongst the faculty).

2.3 Research, Consultancy & Extension:	
2.3.1 Promotion of Research	• Research committee provides necessary inputs for research. • College research bulletin promotes' research. • Teachers participate in conferences, workshops & seminars and present papers. (Students are also encouraged to present papers in National & International Seminars). • 12 Minor Research Projects undertaken.
2.3.2 Research and Publications Output:	• Department of Sanskrit participated in 'National Manuscript Survey' and collected more than 600 manuscripts. • Research Cell Organizes Seminars/Workshops/Conferences every year. • Few faculty members have publications.
2.3.3 Consultancy	• Yet to be initiated.
2.3.4 Extension Activities	• Extension activities and outreach programmes are carried out by NSS, NCC, student union & various clubs of the college. • College adopts a girls municipal high school and extends its Science Lab facilities for creating interest in science. • Blood donation camps, Women empowerment, hygiene awareness, AIDS HIV awareness programmes conducted.
2.3.5 Collaborations	• Some departments collaborate with industries other

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	institutions for teaching, research and employment.
2.3.6 Best practices in Research, Consultancy & Extension (if any)	• Home assignments other than syllabus to develop interest in research. • District Resource Centre extends services to five colleges including the present college for sharing Resources, faculty exchange, setting question papers etc.

2.4 Infrastructure and Learning Resources:

2.4.1 Physical facilities for learning	• Campus is built over an area of over 10 acres of land. • Spacious building with gallery class rooms Indoor and Open auditoriums and rooms for women development cell, Students Union, cultural activities available. • Out-door sports facilities, multi gym exist. • Hostel for students, separate wash rooms, book store and canteen available. .
2.4.2 Maintenance of Infrastructure	• No separate fund for maintenance of infrastructure. • Maintenance of computers are outsourced.
2.4.3 Library as a learning resource	• Library advisory committee monitors utilization of funds. • Library has 39,000 books, 21 journals and 4790 online journals. • Special collection from National and International agencies. • Library is yet to be adequately automated. • Many departments have departmental libraries.
2.4.4 ICT as Learning Resources	• College has 244 computer systems with the latest configuration in some. • Updated college website, free Reprographic facility, Special software (JAWS) to aid visually impaired. • An audio visual room and Language Lab functional.
2.4.5 Other Facilities	• College has a hostel with 560 girl students and has recreational and sports facilities. • Specific clubs and committees to encourage students to participate in Co-curricular activities. • Health centre, canteen, stationery and fancy store, outlet for Telugu Academy text books are available.
2.4.6 Best Practices in the development of Infrastructure and Learning Resources (if any)	• Optimum Utilization of infrastructure facilities. • 'Help Line' centre gives information about examination, admissions, applications, counselling activities etc.

2.5 Student Support and Progression:

2.5.1 Student Progression	• About 80% students progress to higher education. • Mock tests and mock interviews are conducted to build confidence. • JKC trains and provides opportunities for employment. • Number of students qualified in the various competitive examinations in the last 5 years is 1137.
2.5.2 Student Support	• 'Lady Hope' News letter for improving Communicative English and "Chelimi (friend ship) published by telugu department. • Government reimburses fee of socially and economically disadvantaged students upto 70%. • Career counselling & guidance service offered. • Courses with horizontal mobility encourage entrepreneurial skills.
2.5.3 Students Activities	• Student Council & Alumni Association constituted. • Students represented at State and National Level in sports and games. • Students participate in the inter-collegiate competition in co-curricular activities. • Publication by the students encouraged.
2.5.4 Best Practices in Student Support and Progression (if any)	• Effective mechanism to obtain students feedback • Faculty and alumni support academically weaker students. • A strong placement cell (Jawahar Knowledge Center) exist.

2.6 Governance and Leadership:

2.6.1 Institutional Vision and Leadership	• Vision and mission are in tune with the objective of the college. • Institutional leadership is resourceful and experienced.
2.6.2 Organizational Arrangement:	• Effective mechanism for grievance redressal framed. • Organizational work is effectively carried out through various committees. • Effective internal coordination between the faculty and principal observed.
2.6.3 Strategy Development and Deployment:	• Smooth running of the college is done through a good number of sub-committees. • IQAC has initiated the 'Samishti' programme.
2.6.4 Human Resource Management	• Performance assessment is done through self-appraisal, student appraisal, student feedback on teaching, research & service. • Recognition & appreciation awards to both teaching & non-teaching staff. • Teachers are encouraged to attend seminars, conferences, workshops as participants and also avail UGC-FIP.
2.6.5 Financial Management and Resource Mobilization	• Financial support from Government & UGC. • Generous donations from the public.

2.6.6 Best Practices in Governance and Leadership (if any)	• College accounts are audited by internal and Govt. auditors. • Commitment for quality improvement of the college from all concerned. • The "smart edge" activities is praiseworthy.

2.7 Innovative Practices:

2.7.1 Internal Quality Assurance System	• IQAC established is functional. • Value addition to students' learning and quality enhancement. • Computer classes are arranged for training staff.
2.7.2 Inclusive Practices	• College caters to the socially and economically weaker students. • Students lend constructive suggestions & opinions. • Remedial and tutorial classes for the needy.
2.7.3 Stakeholder Relationships	• Alumni, students, local industrialists, NGOs and affiliating university are actively involved in planning, implementing and evaluation of the academic programmes. • Healthy relationship between students, alumni & parents observed. • A satisfied student community.

Section III: OVERALL ANALYSIS	Observations (Please limit to five major ones for each and use telegraphic language) (It is not necessary to denote all the five bullets for each)
3.1 Institutional Strengths:	• 70 years old institution with good public image and confidence. • Committed Principal and enthusiastic and cooperative teachers and Non-Teaching staff. • Emphasis on training for placement of success in securing employment for most of the students.
3.2 Institutional Weakness	• Frequent transfers of teachers. • Absence of strong consultancy and revenue generation. • Inadequate research orientation. • Limited funds for running the Institute.
3.3 Institutional Opportunities	• Start new courses like M.B.A and IT supported course in emerging areas. • Teachers should be motivated to do Ph.D degree. • Promoting entrepreneurship skills by establishing a business incubation centre.
3.4 Institutional Challenges	• Computerization of Library needs to be speeded up. • Attempts should be made to become a model college in the District. • Strengthen the infrastructure. • To nourish institute industry alliances and collaborations. • Research ambience may be created.

Section IV : Recommendations for Quality Enhancement of the Institution

(Please limit to ten major ones and use telegraphic language)
(It is not necessary to indicate all the ten bullets)

- To start UG & PG courses in emerging areas with interdisciplinary/ multidisciplinary approach.
- Promote research culture amongst the teaching staff.
- Approach more funding agencies to add necessary research facilities within the institution. to do research work and subscribe to some relevant research journals.
- 'Earn while you learn' programme to be augmented.
- Scope for expanding extension activities in the tune with local needs.
- Modernization of Science laboratories with upgraded lab equipments.
- Students be given more opportunities & coaching to participate in state and national level events.
- Consultancy potential of teachers be harnessed to be used for earning revenue for the college and to liason with potential employers.
- To prepare a perspective institutional growth & development plan for the coming decade.
- More number of books, text and reference books and journals to be procured for the library and automation be completed.
- Autonomy status to be pursued.

I agree with the Observations of the peer Team as mentioned in this report.

(Dr. N. Geetanjali)
27.7.11
Signature of the Principal with date and seal

27 JUL 2011

Names of Peer Team members	Designation	Signature with date
Dr. Cynthia Pandian	Chairperson	C Pandia 27.7.11
Prof. K.K. Seethamma	Member co-ordinator	KKSeethamm 27.7.11
Dr. (Mrs.) Rita Bakshi	Member	27.7.11
Dr. Ganesh Hedge	NAAC Officer	