

**Govt College for Women (A) Guntur**  
**Internal Quality Assurance Cell**  
**Institutional Policies**  
**Infrastructure Development and Maintenance Policy**

**Mission statement**

Infrastructure development policy is to ensure quality and excellence in global standards by providing the up-to date infrastructure facilities such as clean, quiet, safe buildings, classrooms, lab equipment, and virtual classrooms for effective and efficient teaching –learning process.

**Execution procedure**

- Physical and academic and support facilities are to be reviewed and monitored for optimal use from time to time.
- The budget received under various heads like UGC, CPE and RUSA are to be allocated based on their priority and the needs of the students.
- The Finance Committee and infrastructure committee look after the maintenance of buildings, classrooms and labs. The repairs and renovations required for the buildings and infrastructure are to be assessed and the detailed project report will be submitted to Principal & CPDC. The expenditure for repairs and renovations are to be met from the autonomy grant under 'repairs and renovations' category.
- The purchase committee of the college has to finalize the requirements of the departments and the purchases have to take place normally through Government Firms and if they cannot provide the required products, purchases are to be done through quotation process as per norms, i.e., by selecting the lowest quotations from the bidder and the amount is to be met from various sources of funding agencies like UGC autonomy grants, office budget, special fee and restructured course fee.
- The stock registers duly maintained by the departments must be verified by the stock verification committees and stock lists are cross checked with stock registers.
- After verification of the consumable & non consumable items, items are to be listed out for condemnation & repair.
- Condemned items are to be auctioned after approved by the governing body and APCCE.
- The computers and electronic materials listed as e-waste are to be auctioned after obtaining permission by the Commissionerate of Collegiate Education.

**Expected Outcomes**

- Creating conducive learning environment for a happy learning experience
- Empower the students with firsthand experiences through experiential learning
- Attainment of effective teaching –learning process by using latest teaching equipment
- Enhance health status of students and faculty by providing sports & gym facilities
- Utilization of state of art technologies like virtual classrooms provide unique experience
- Meet the challenges of learners with varied learning styles like visual, auditory and kinesthetic