



# INSTITUTIONAL ASSESSMENT AND ACCREDITATION (Effective from July 2017)

Accreditation - (Cycle -3 )

PEER TEAM REPORT ON  
INSTITUTIONAL ACCREDITATION OF  
GOVERNMENT COLLEGE FOR WOMEN  
C-32670  
Andhra Pradesh  
Guntur  
522001

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL  
An Autonomous Institution of the University Grants Commission  
P.O. Box No. 1075, Nagarbhavi, Bengaluru - 560 072, INDIA

## Section I:GENERAL INFORMATION

1.Name & Address of the institution:	GOVERNMENT COLLEGE FOR WOMEN Guntur Andhra Pradesh 522001
2.Year of Establishment	1942
3.Current Academic Activities at the Institution(Numbers):	
• Faculties/Schools:	3
• Departments/Centres:	23
• Programmes/Course offered:	29
• Permanent Faculty Members:	66
• Permanent Support Staff:	34
• Students:	1885
4.Three major features in the institutional Context (As perceived by the Peer Team):	1. Catering to the needs of SC ST OBC students 2. IQAC is Functionally active 3. Students are able to communicate in English effectively
5.Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	Visit Date From : 24-06-2019 Visit Date To : 25-06-2019
6.Composition of Peer Team which undertook the on site visit:	
Chairman:	K Manimekalai Kalidhasan
Member Co - ordinator:	Kalpana K Mahajan
Member:	Snehalata Nadiger

## ***Section II: CRITERION WISE ANALYSIS***

*Observations (Strengths and/or Weaknesses) on each qualitative metrics of the key Indicator under the respective criterion***(This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)**

### ***Criterion1 - Curricular Aspects (Key Indicator and Qualitative Metrics(QIM) in Criterion1)***

<b><i>1.1</i></b>	<b><i>Curriculum Design and Development</i></b>
1.1.1 QIM	Curricula developed /adopted have relevance to the local/ national / regional/global developmental needs with learning objectives including program outcomes, program specific outcomes and course outcomes of all the program offered by the Institution
<b><i>1.2</i></b>	<b><i>Academic Flexibility</i></b>
<b><i>1.3</i></b>	<b><i>Curriculum Enrichment</i></b>
1.3.1 QIM	Institution integrates cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum
<b><i>1.4</i></b>	<b><i>Feedback System</i></b>

### ***Qualitative analysis of Criterion 1***

- Need based curriculum is designed with the help of the experts from the affiliated university, experts from outside and alumni with a focus on the vision, mission and core – values of the institution.
- The institution follows the annual academic calendar, which is prepared by

themselves.

- Value-added courses are introduced based on the market demands of the present scenario.
- IQAC is functioning effectively.
- The institution is adopting CBCS system effectively.
- Students are given hands on experience through field projects and internship.
- The institution organises programs on cross cutting edges through HVPE Cell, NSS, NCC, Women empowerment cell.
- Student support services are provided effectively.
- 5 staff members are in the Board of Studies of the affiliating University.
- More vocational and PG courses can be introduced

***Criterion2 - Teaching-learning and Evaluation  
(Key Indicator and Qualitative Metrics(QIM) in Criterion2)***

<b>2.1</b>	<b><i>Student Enrollment and Profile</i></b>
<b>2.2</b>	<b><i>Catering to Student Diversity</i></b>
2.2.1 QIM	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners
<b>2.3</b>	<b><i>Teaching- Learning Process</i></b>
2.3.1 QIM	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences
2.3.4 QIM	Preparation and adherence to Academic Calendar and Teaching plans by the institution
<b>2.4</b>	<b><i>Teacher Profile and Quality</i></b>
<b>2.5</b>	<b><i>Evaluation Process and Reforms</i></b>
2.5.4 QIM	Positive impact of reforms on the examination procedures and processes including IT integration and continuous internal assessment on the examination management system
<b>2.6</b>	<b><i>Student Performance and Learning Outcomes</i></b>

2.6.1 QIM	Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students
2.6.2 QIM	Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution
2.7	<b><i>Student Satisfaction Survey</i></b>

### ***Qualitative analysis of Criterion 2***

- As per government norms students are admitted. Department action plan and lesson plans are prepared.
- 20 Classrooms are ICT enabled.
- Government norms are followed with regard to fee structure.
- To encourage the team spirit among the students group works are encouraged.
- Periodical training to teachers in latest methods and areas of teaching and research are provided.
- The academic outcomes are planned through formative and summative evaluation procedure.
- To build confidence in slow and advanced learners, lower and higher order thinking activities are adopted.
- Active learners are engaged in peer teaching and peer evaluation.
- Participative learning methodology is adopted in class rooms (by organising seminars, group discussion, etc.)
- Teaching diary is maintained by teachers mentioning the delivery of lessons everyday.
- Good number of teachers have doctorate.
- Teachers have received various awards from government.
- IT enabled Exam Management System (EMS) is followed. Student progression evaluation system software is adopted.
- Program outcomes have been displayed on website.
- Student satisfactory survey is conducted online.
- Bridge course and remedial courses are offered to reduce the learning gap of the students.
- Students are able to communicate in English effectively.

### ***Criterion3 - Research, Innovations and Extension (Key Indicator and Qualitative Metrics(QIM) in Criterion3)***

<b>3.1</b>	<b><i>Promotion of Research and Facilities</i></b>
<b>3.2</b>	<b><i>Resource Mobilization for Research</i></b>
<b>3.3</b>	<b><i>Innovation Ecosystem</i></b>
3.3.1 QIM	Institution has created an eco system for innovations including Incubation centre and other initiatives for creation and transfer of knowledge
<b>3.4</b>	<b><i>Research Publications and Awards</i></b>
<b>3.5</b>	<b><i>Consultancy</i></b>
<b>3.6</b>	<b><i>Extension Activities</i></b>
3.6.1 QIM	Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years
<b>3.7</b>	<b><i>Collaboration</i></b>

### ***Qualitative analysis of Criterion 3***

- Existing number of permanent teachers is 66 out of 83 sanctioned permanent posts. 25 permanent teachers are Ph.D, and 5 of them are recognized as research guides and 2 students were awarded Ph.D's.
- During the last five years 9 research projects were funded by Government agencies.
- The Institution tries to maintain the Eco System for innovations and research practices through Inter Disciplinary Faculty Forum, seminars and workshops.
- The faculty members participate in workshops and seminars to update their knowledge and publish papers in UGC notified and popular journals.
- During the last five years 27 workshops, 7 national Seminars and 5 Training Programmes were organised.
- The college has 62 Functional MoUs and conducts Extension and Outreach Programmes for the development of the neighbourhood.
- The Faculty Forum of the college conducts various interactive and interdisciplinary lectures on latest aspects and developments.
- The District Resource Centre of this college conducts training programmes for teachers of the colleges in the districts.
- The faculty members design workbooks in student centered methods. The

book 'Skill Genie' which is popular world wide is designed and co-edited by Department of English.

- The publications of the staff members are very thin.
- Consultancy is not in practice.
- Different Social issues and holistic development activities like Rallies & awareness programs, Workshops, Flash mobs on 'Traffic rules & Violation' were taken up in collaboration with APSPDCL, NEDCAP, STEP and Rotaract.
- The NSS & NCC conducted 91 activities as part of community extension and holistic development during the last 5 years.
- The Women Empowerment Cell also conducts workshops, awareness campaigns in the college among students to motivate them for participation & spreading the message across the villages.

***Criterion4 - Infrastructure and Learning Resources***  
***(Key Indicator and Qualitative Metrics(QIM) in Criterion4)***

<b><i>4.1</i></b>	<b><i>Physical Facilities</i></b>
4.1.1 QIM	The institution has adequate facilities for teaching - learning. viz., classrooms, laboratories, computing equipment, etc
4.1.2 QIM	The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities
<b><i>4.2</i></b>	<b><i>Library as a Learning Resource</i></b>
4.2.1 QIM	Library is automated using Integrated Library Management System (ILMS)
4.2.2 QIM	Collection of rare books, manuscripts, special reports or any other knowledge resource for library enrichment
<b><i>4.3</i></b>	<b><i>IT Infrastructure</i></b>
4.3.1 QIM	Institution frequently updates its IT facilities including Wi-Fi
<b><i>4.4</i></b>	<b><i>Maintenance of Campus Infrastructure</i></b>
4.4.2 QIM	There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

#### ***Qualitative analysis of Criterion 4***

- The institution is spread in 10.85 acres with a built up area of 5062 sq. mts. with Main Block, JKC Block, Library Block (PG Block), Commerce Block and Home Science Block with 126 rooms. Of these 68 rooms are used for Teaching and Learning purposes.
- As there is more number of courses, classrooms are insufficient.
- Science labs, psychology labs should have enough space and modern equipments. Language labs should be updated.
- Zoology and Home Science labs are well equipped.
- There is an assembly hall and the seminar hall for conducting Workshops and Seminars etc,
- The College has 7 Gallery halls, a MANA TV room, 3 Virtual class rooms and 3 Digital class rooms.
- The computer department has 3 labs among which one is allotted for Multimedia lab and studios. The computer labs can be further equipped with more number of computers. Multimedia room should be furnished with modern equipments.
- The institution has 3 museums for Botany, Zoology and Computer Science departments. The college provides internet on the campus and all the departments are equipped with Wi-Fi.
- The library of the institution has 52051 books and 49 magazines and journals with access to 46000 E- journals and 70 lakh e-books.
- Seating Capacity of Library is 60. The library is automated with Inflibnet facility and offers remote access for digital resources. The staff and the students can access the E-journals of CUP, OUP, RSC, AIP etc.
- The library has received the best library award from the State Government.
- The institution does not have enough space for playgrounds.
- Indoor gymnasium and indoor courts are required.
- Girls hostel is in old building. It should be renovated and one more hostel can be constructed. Further hostel should be equipped with furniture.
- Canteen facility is available.
- College has inadequate infrastructure.
- Washroom facilities are very poor.
- Facilities available for disabled students like ramp, etc.
- Rain water harvesting and solar power are in place.

#### ***Criterion5 - Student Support and Progression***



***(Key Indicator and Qualitative Metrics(QIM) in Criterion5)***

<b>5.1</b>	<b><i>Student Support</i></b>
<b>5.2</b>	<b><i>Student Progression</i></b>
<b>5.3</b>	<b><i>Student Participation and Activities</i></b>
5.3.2 QIM	Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution
<b>5.4</b>	<b><i>Alumni Engagement</i></b>
5.4.1 QIM	The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

***Qualitative analysis of Criterion 5***

- Majority of the students are from economically and academically deprived sections. About 77% of students are benefited through scholarships from Government every year. The institution helps 3 % of students to obtain scholarships from other private agencies and 20% of students are benefited through guidance for competitive exams and career counselling.
- The institution offers Bridge Courses during the first week of admission to bridge the learning gaps and conducts Remedial Coaching for slow learners from time to time.
- On an average 22.85% of the students got placements and 26.63% of students progressed towards higher education during last five years.
- The college has an active students union elected by the students of different classes in the beginning of the academic year.
- Alumni association is not registered but functioning effectively.
- There is no Internal Compliance committee.
- Earn while learn scheme is not in practice.
- Incinerator facility is available.
- The college caters to the need of SC, ST and OBC students.
- Academic and cultural activities are regularly organized.
- Through NSS, the students are doing extension work in their adopted 5 villages.
- Students have received Prathibha award for their academic achievements.
- All the Cells are functioning effectively.

**Criterion6 - Governance, Leadership and Management**  
**(Key Indicator and Qualitative Metrics(QIM) in Criterion6)**

<b>6.1</b>	<b><i>Institutional Vision and Leadership</i></b>
6.1.1 QIM	The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution
6.1.2 QIM	The institution practices decentralization and participative management
<b>6.2</b>	<b><i>Strategy Development and Deployment</i></b>
6.2.1 QIM	Perspective/Strategic plan and Deployment documents are available in the institution
6.2.2 QIM	Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism
6.2.4 QIM	Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions
<b>6.3</b>	<b><i>Faculty Empowerment Strategies</i></b>
6.3.1 QIM	The institution has effective welfare measures for teaching and non-teaching staff
6.3.5 QIM	Institution has Performance Appraisal System for teaching and non-teaching staff
<b>6.4</b>	<b><i>Financial Management and Resource Mobilization</i></b>
6.4.1 QIM	Institution conducts internal and external financial audits regularly
6.4.3 QIM	Institutional strategies for mobilisation of funds and the optimal utilisation of resources
<b>6.5</b>	<b><i>Internal Quality Assurance System</i></b>
6.5.1 QIM	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

6.5.2 QIM	The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms
6.5.5 QIM	Incremental improvements made during the preceding five years ( <i>in case of first cycle</i> ) Post accreditation quality initiatives ( <i>second and subsequent cycles</i> )

### ***Qualitative analysis of Criterion 6***

- Accounts are regularly audited by internal auditors
- Examination Cell is led by COE and it is fully automated. End semester answer papers should have both internal and external valuation.
- Various value added and certificate courses are introduced.
- IQAC is well structured and active.
- Faculty Empowerment Strategies- Loan facility, Medical Reimbursement, social security scheme, Group insurance.
- Academic audit is in practice
- Performance Appraisal system, API score, exists.
- Student and faculty feedback are obtained and analyzed and actions are taken.
- Happy and satisfied environment is prevailing in the campus.

### ***Criterion7 - Institutional Values and Best Practices (Key Indicator and Qualitative Metrices(QIM) in Criterion7)***

<b>7.1</b>	<b><i>Institutional Values and Social Responsibilities</i></b>
7.1.2 QIM	Institution shows gender sensitivity in providing facilities such as a) Safety and Security b) Counselling c) Common Room
7.1.5 QIM	Waste Management steps including: <ul style="list-style-type: none"> <li>• Solid waste management</li> <li>• Liquid waste management</li> <li>• E-waste management</li> </ul>
7.1.6 QIM	Rain water harvesting structures and utilization in the campus

7.1.7 QIM	Green Practices
	<ul style="list-style-type: none"> <li>Students, staff using</li> </ul>
	a) Bicycles
	b) Public Transport
	c) Pedestrian friendly roads
7.1.18 QIM	<ul style="list-style-type: none"> <li>Plastic-free campus</li> <li>Paperless office</li> <li>Green landscaping with trees and plants</li> </ul>
	Institution organizes national festivals and birth / death anniversaries of the great Indian personalities
	The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions
7.2	<b><i>Best Practices</i></b>
7.2.1 QIM	Describe at least two institutional best practices (as per NAAC Format)
7.3	<b><i>Institutional Distinctiveness</i></b>
7.3.1 QIM	Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

### ***Qualitative analysis of Criterion 7***

- SC/ST students are issued 7 subject books per semester by the library.
- Oral lectures are prepared by the students for blind students.
- Most of the students use cycle as a mode of transport.
- Green audit is conducted.
- Birthdays of renowned personalities are celebrated

Section III:OVERALL ANALYSIS (based on Institutional strengths.Weaknesses,Opportunities & Challenges(SWOC)(up to 500 words))

Overall Analysis

- Government College for Women, Sambasiva Peta, Guntur- was established in the year 1942, granted Autonomous status in the year 2013-14 and the college is in the IIIrd cycle of NAAC Accreditation.
- The college restructures 20% of its curriculum every year.
- The college consists of various academic, extracurricular and administrative committees to ensure timely implementation.
- The teaching learning and evaluation method is good. It considers the needs of the slow learners through remedial coaching and peer teaching.
- Affordable Fees Structure.
- Providing higher education to the under-privileged sections of the society.
- IQAC is functioning effectively.
- Girl's hostel is managed by the students.
- Students are able to communicate in English effectively.
- Library should have enough number of books and more rare books and manuscripts.
- Infrastructure facilities are inadequate , further, the existing building needs renovation.
- Research focus is missing.
- More campus placement drives can be organized.
- Internal Complaints committee not existing.
- The hostel is not properly maintained.
- Laboratories are not equipped with modern equipments.
- MoUs are not made with industries.
- Most of the recommendations of the previous NAAC were not implemented.
- The college has the potential to attract more number of students.
- The college can introduce some more UG, PG and vocational courses which have employment potential.
- Online courses under MOOC and SWAYAM can be undertaken.
- Reputed companies can support the college through its CSR activities.
- Absence of autonomy, in its true sense.
- Absence of regular Principal.
- Filling of the existing vacancies of faculty members.
- Dropouts due to early marriage.
- Frequent transfers of faculty.
- Inadequate funds for campus and infrastructural development.
- Lack of technical knowledge among non-teaching staff.
- Majority of the students come from far-off rural areas with poor socio-economic background.

#### Section IV: Recommendations for Quality Enhancement of the Institution

(Please limit to ten major ones and use telegraphic language)

(It is not necessary to indicate all the ten bullets)

- Faculty members should publish more research papers in UGC approved journals.
- Recommendations of the last NAAC visit should be implemented fully.
- Use of ICT in teaching/learning to be encouraged and Students should undertake more online courses under MOOC and SWAYAM
- Sanitary napkins vending machines may be kept in the toilets.
- Bank , ATM , bus and health facilities can be created
- The college can approach reputed companies/ industries to get funds to develop the institution.
- More number of staff – teaching and non-teaching should be regularized
- Internal Compliance Committee must be established
- MoUs should be made with industry
- Security system can be improved further

I have gone through the observations of the Peer Team as mentioned in this report

Signature of the Head of the Institution  
Seal of the Institution

Signature of the Peer Team Members:

Sl.No	Name		Signature with date
1	K Manimekalai Kalidhasan	Chairperson	
2	Kalpana K Mahajan	Member Co-ordinator	
3	Snehalata Nadiger	Member	

4	Dr. A.V. Prasad	NAAC Co-ordinator	
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Place:      Date