

Commissionerate of Collegiate Education

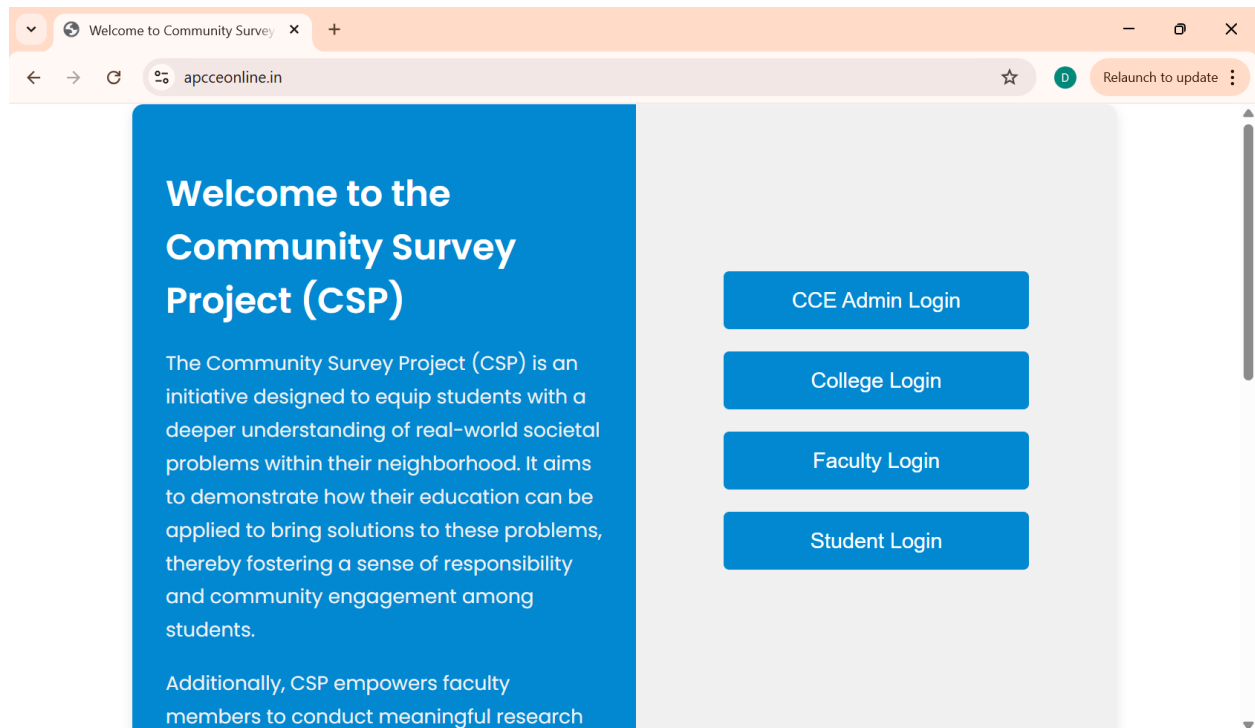
A.P., Mangalagiri

Community Service Project

Academic Year 2024-25

Web Portal Manual

Website URL: <https://apcceonline.in>

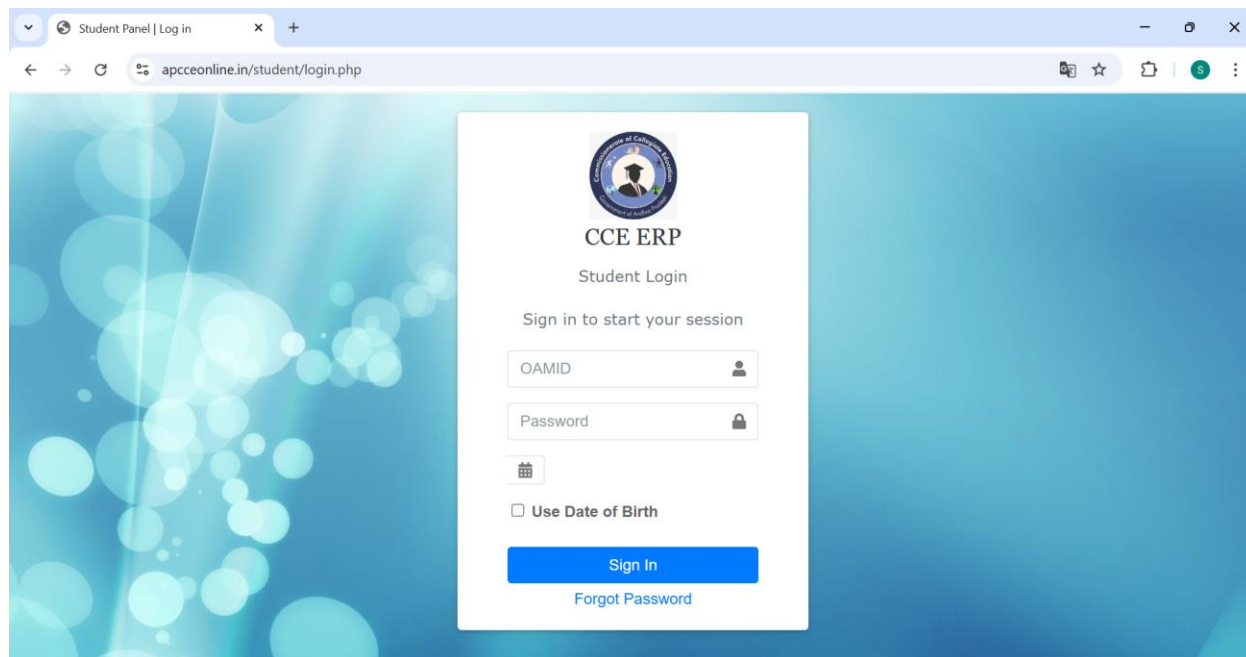


Roles:

- CCE ADMIN
- COLLEGE
- FACULTY
- STUDENT

MANUAL FOR STUDENTS

College Login: <https://apcceonline.in/student/login.php>



Username: OAMID (ex: 2024XXXXXXXXXX)

Students can log in using either their **Date of Birth (DoB)** or a **Password**.

Default Credentials

- **Default Password:** CCEcsp@123
- **Default DoB:** 01-01-2000

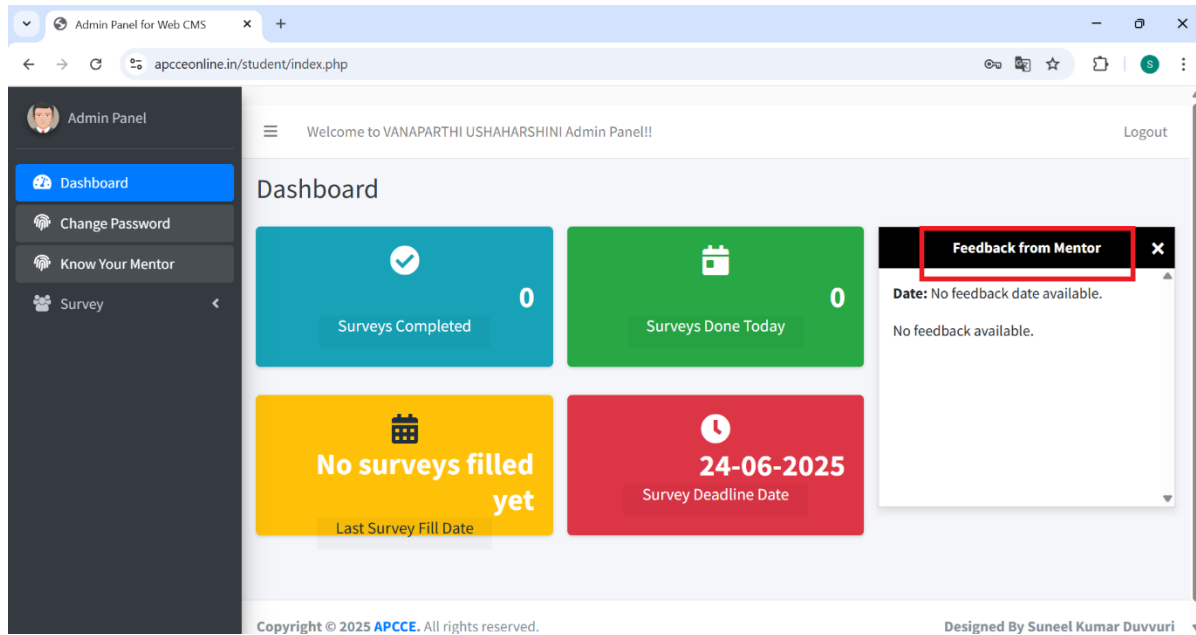
To log in using DoB:

- Check the **“Use Date of Birth”** option on the login page.

First-Time Login

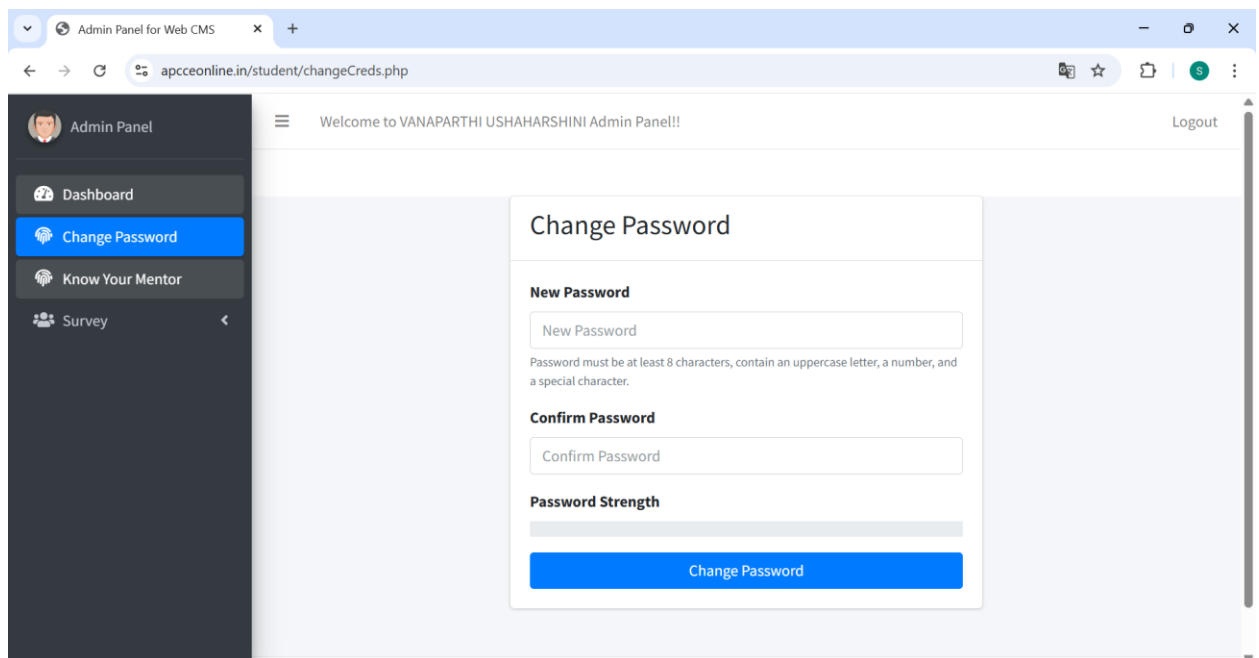
- On first login, the system will redirect you to the **“Edit Details”** page.
- You must **update all required details** before accessing other features of the portal.

Student Dashboard



Change Password:

1. Click on the **Change Password** button at the left panel



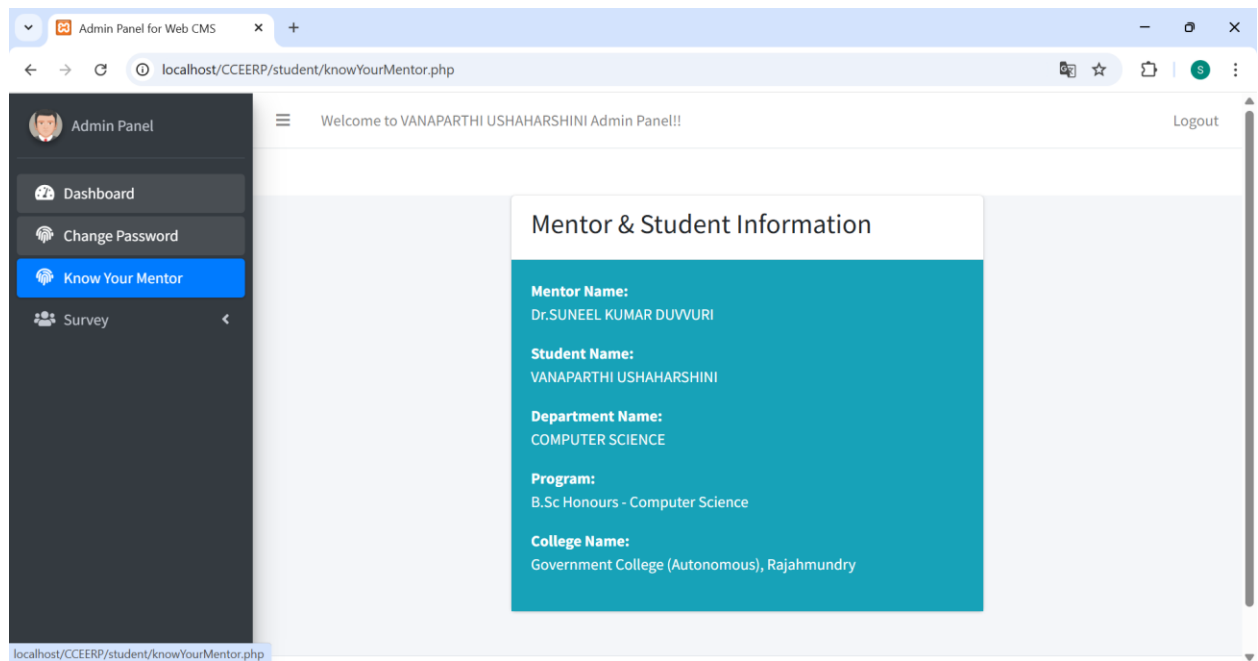
2. Enter **New Password and Confirm Password** in the textboxes.

(Note: Enter Strong Password, The Password should be at least 8 Characters Long and should contain at least one Uppercase alphabet, Lowercase alphabet, digit and a special character)

3. Click on **Change Password**

Know Your Mentor

1. Click on **Know Your Mentor** at Left Side Panel to Know your Mentor *(If Mentor Not Allotted it shows "Information Not Available", Ask the Principal to allot the mentor)*



Survey

Survey Form:

To fill the Survey form

1. Navigate to **Survey → Survey Form**.

(Note: The Survey Form will be accessible only within the timeline set by your college.)

Survey Form Structure

- The Survey Form consists of multiple **sections**, each containing several **questions**.
- **All questions are mandatory.**
 - For open-ended (text-based) questions, if you do not have a response, enter “NA”.
 - For **Dropdown, Radio Button (Select One), and Checkbox (Select Multiple)** question types:
 - If you select “**Others**”, an additional **text box** will appear.
 - Use this text box to **specify your response** clearly.

2. After filling all the Answers, Click on **Submit Survey**

Survey Management

localhost / 127.0.0.1 / cceerp /

localhost/CCEERP/student/surveyManagement.php

Admin Panel

- Dashboard
- Change Password
- Know Your Mentor
- Survey

Tax exemptions or reductions for new businesses

- ☐ Easier access to funding or micro-loans for small businesses
- ☐ Support with business registrations and licenses
- ☐ Offering mentorship programs with successful entrepreneurs

How can the government better connect aspiring entrepreneurs with potential customers, investors, or business partners (Select all the applicable options)? *

- ☐ Creating digital platforms for business matchmaking
- ☐ Organizing local trade fairs and networking events
- ☐ Offering grants or sponsorships to attend international business conferences

How do you rate the performance of Andhra Pradesh in providing Skills and Employment Opportunities when compared to other states? *

- ☐ Satisfied
- ☐ Needs Improvement

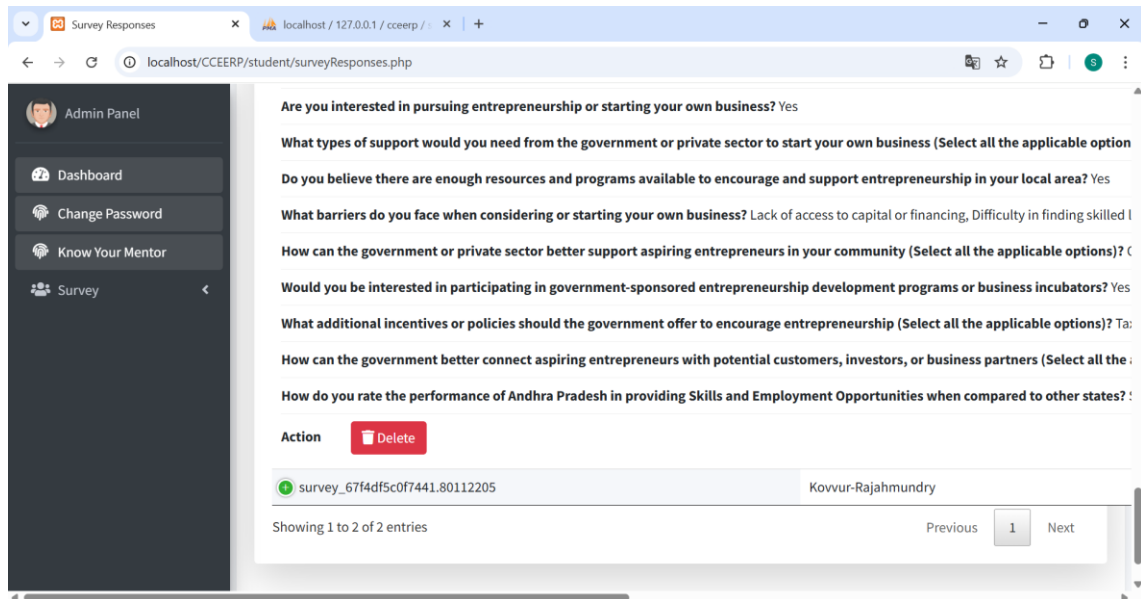
Submit Survey

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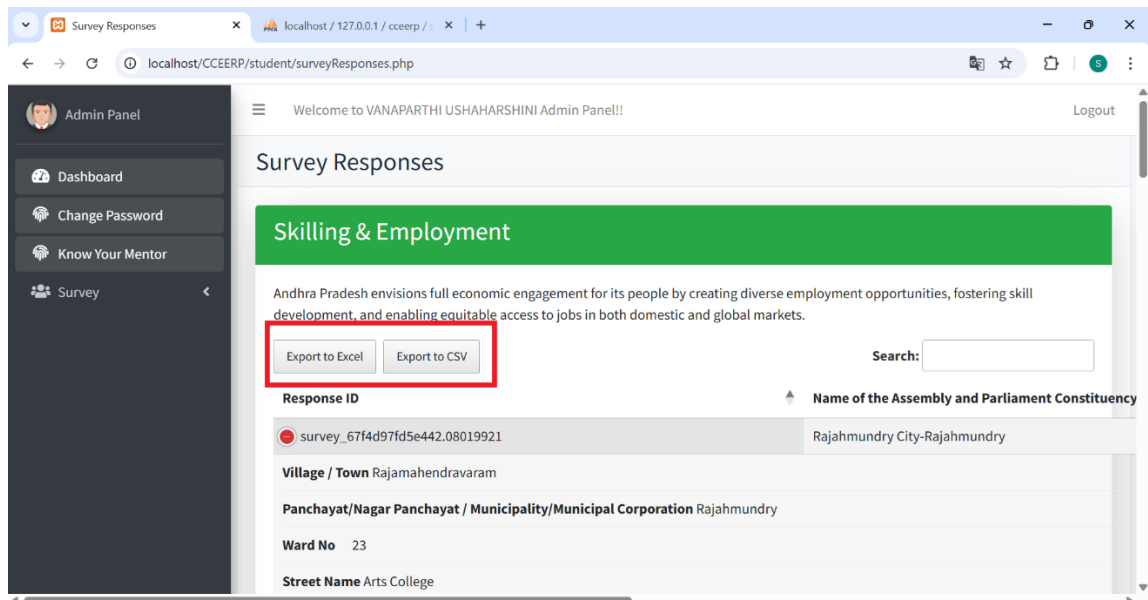
Survey Responses

To view the responses submitted:

1. Go to Survey → Survey Responses.
2. A list of submitted responses will be displayed.
3. Click on any **Survey Response ID** to view the responses question-wise.
4. **To delete a response**, click the **Delete button** next to the corresponding entry.

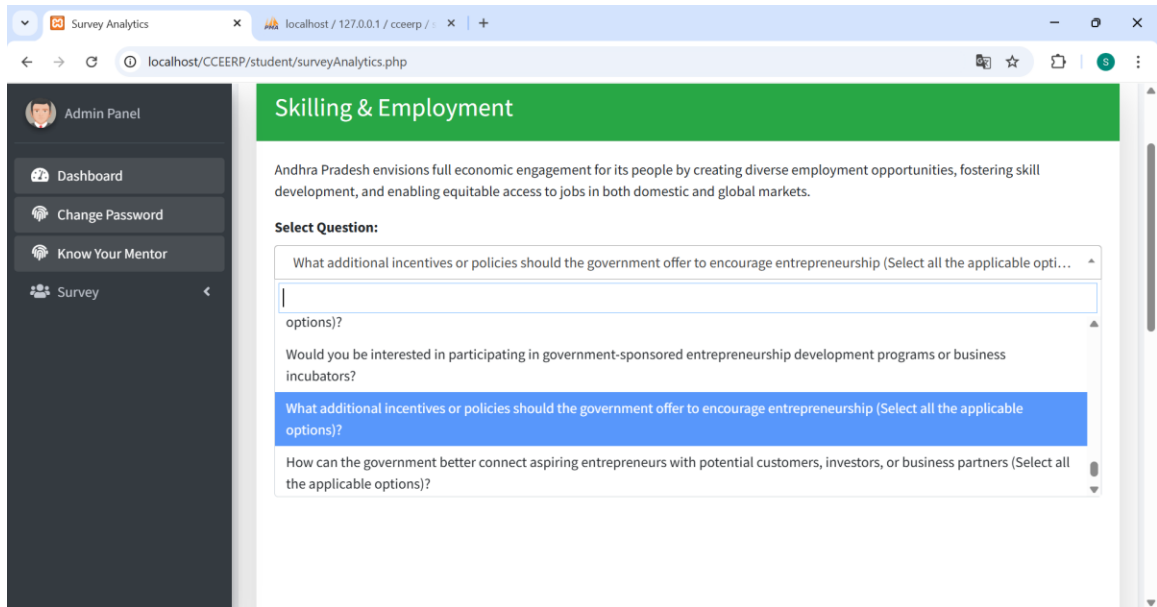


5. To **download** the responses, click **Export to CSV/Excel** located at the top of the table.

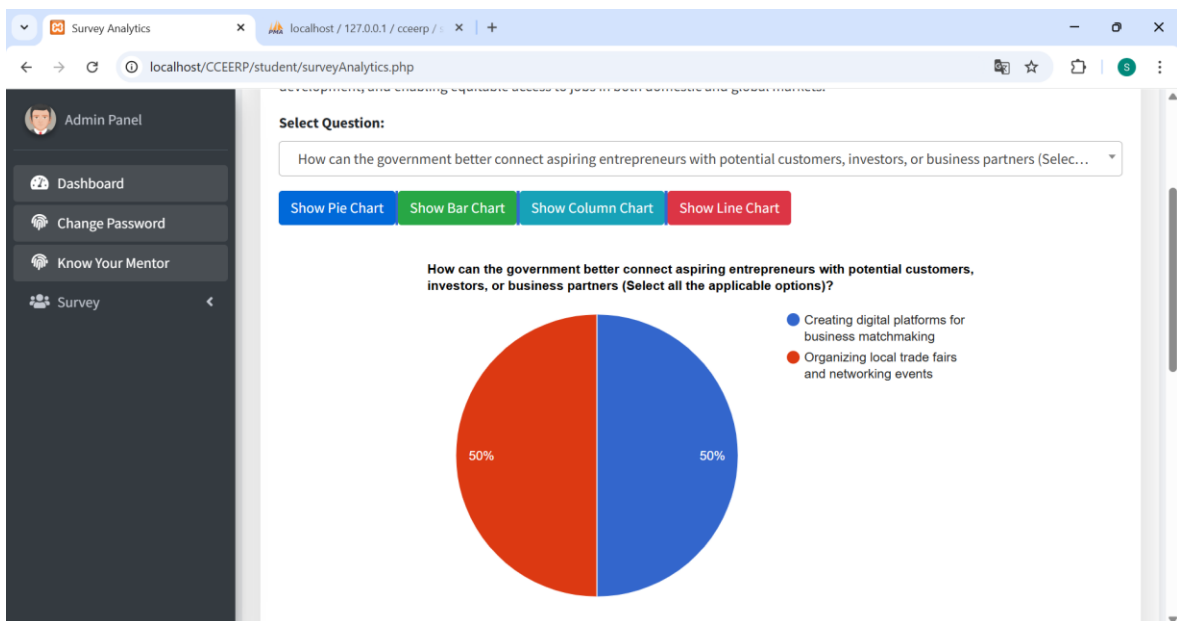


Survey Analytics:

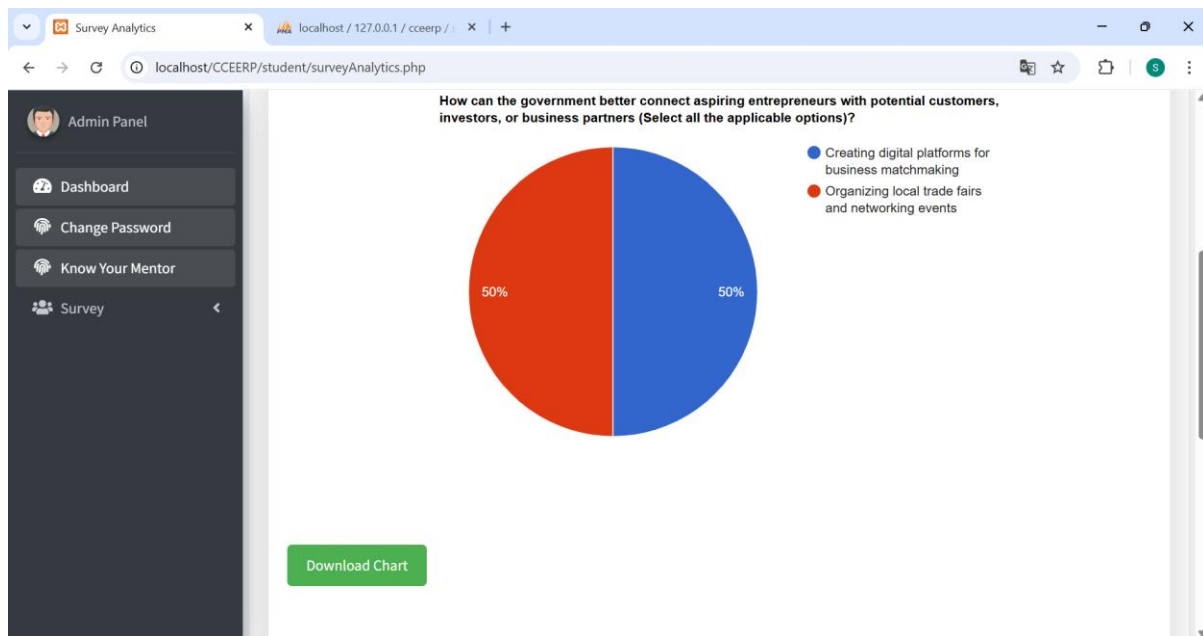
1. Click on **Survey** at the Left Side -> Click on **Survey Analytics**
2. Select the Survey Question to Generate Analytics (*Analytics not Possible for Text answer Questions*)



3. Select the required Chart Type



4. Click on **Download Chart** to download the Chart



Printing the Survey Form

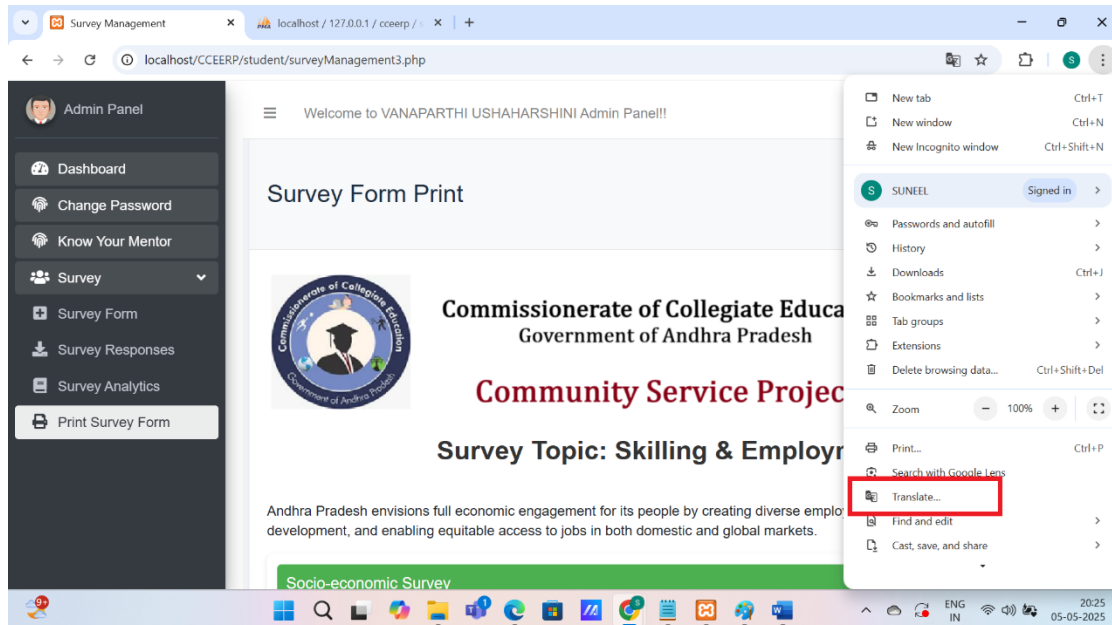
To print the survey form:

1. Go to Survey → Print Survey Form.
2. A printable version of the complete survey form will appear.
3. Click the "Print Survey Form" button at the top to either print the form or save it as a PDF.

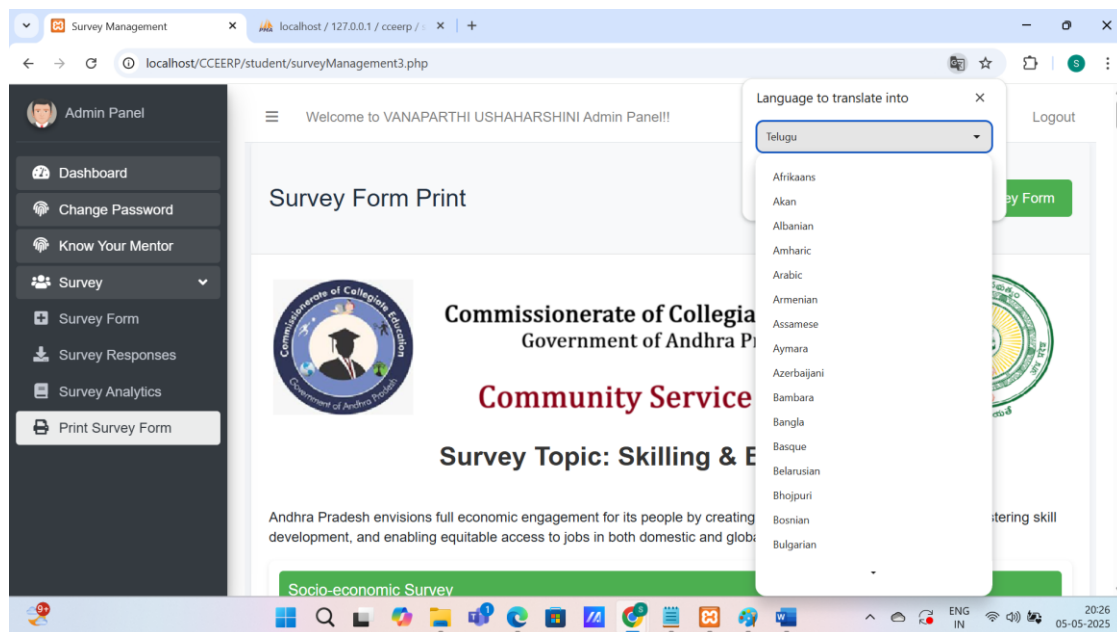
The screenshot shows a web browser window with the address bar displaying 'localhost / 127.0.0.1 / cceerp / ...'. The page title is 'Survey Management'. On the left, there is a dark sidebar with an 'Admin Panel' header and menu items: 'Dashboard', 'Change Password', 'Know Your Mentor', 'Survey', 'Survey Form', 'Survey Responses', 'Survey Analytics', and 'Print Survey Form'. The main content area has a header 'Welcome to VANAPARTHI USHAHARSHINI Admin Panel!!!' and a 'Logout' link. Below the header is a section titled 'Survey Form Print' with a green button labeled 'Print Survey Form' highlighted by a red rectangle. Below this is a form for the 'Commissionerate of Collegiate Education, Government of Andhra Pradesh'. The form includes the organization's logo, the title 'Community Service Project', and the survey topic 'Survey Topic: Skilling & Employment'. Below the title is a paragraph: 'Andhra Pradesh envisions full economic engagement for its people by creating diverse employment opportunities, fostering skill development, and enabling equitable access to jobs in both domestic and global markets.' At the bottom of the form is a green bar labeled 'Socio-economic Survey'.

Printing the Form in Another Language (Using Google Translate)

1. Open the portal in Google Chrome.
2. Click on the Chrome Menu (three dots) and select Translate.



3. Choose your target language from the list.



4. Scroll through the entire page once to ensure all questions are translated.
5. Then click the "Print Survey Form" button at the top to print or save as PDF in the translated language.

సర్వే నిర్వహణ

localhost / 127.0.0.1 / cceerp /

localhost/CCEERP/student/surveyManagement3.php

సర్వే నిర్వహక ప్యానెల్

డాష్‌బోర్డ్

పాస్‌వర్డ్ మార్చండి

మీ గురువును తెలుసుకోండి

సర్వే

సర్వే ఫారమ్

సర్వే ప్రతిస్పందనలు

సర్వే విశ్లేషణలు

సర్వే ఫారమ్‌ను ముద్రించండి

వనపర్తి ఉపహర్తిటి అడ్మిన్ ప్యానెల్‌కు స్వాగతం!!

లాగ్‌అవుట్

సర్వే ఫారమ్ ప్రింట్

సర్వే ఫారమ్‌ను ముద్రించండి



Commissionerate of Collegiate Education

Government of Andhra Pradesh

సర్వే ఫారమ్ ప్రింట్

సర్వే ఫారమ్‌ను ముద్రించండి



సర్వే అంశం: నైపుణ్యం & ఉపాధి

విభిన్న ఉపాధి అవకాశాలను సృష్టించడం, నైపుణ్యాభివృద్ధిని పెంపొందించడం మరియు దేశీయ మరియు ప్రపంచ మార్కెట్లలో ఉద్యోగాలకు సమాన ప్రాప్యతను కల్పించడం ద్వారా ఆంధ్రప్రదేశ్ తన ప్రజలకు పూర్తి ఆర్థిక భాగస్వామ్యాన్ని కల్పించాలని భావిస్తోంది.