

**Government of Andhra Pradesh
Commissionerate of Collegiate Education**

Academic & Administrative Audit (AAA) – 2021-2022

FORMAT – I (COLLEGE PROFILE)

PART- A

1. Name of the College and Address: GOVERNMENT COLLEGE FOR WOMEN
Sambasivapeta, Main Road, Guntur
URL of Website : www.gcwguntur.ac.in
E- Mail : gcwa.iqac@gmail.com
Phone number : 9948121715
2. Vision
3. To empower women students of first generation families from marginalised sections with 21st century skills to grow as global citizens with values for a holistic personality.
4. Mission:
 5. a) Imparting knowledge, skills and values through need based and flexible curriculum through student - centered teaching methods
 6. b) Facilitating research temper, critical and creative thinking skills among teachers and learners through digital resources
 7. c) Providing an objective and participatory atmosphere and facilities for developing self-confidence, self-esteem, employability, entrepreneur skills and overall development
 8. d) Integrating a serving spirit, integrity, accountability, dedication and commitment among the teaching and non-teaching staff and the students through transparent and participative administration.
 9. e) Creating an eco-friendly ambience through green practices, and offering value based education through community help and extension activities.
10. Name of the Principal, email, and mobile Number
: Dr.V.R.Jyotsna Kumari
: principal@gcwguntur.ac.in
: 9948121715
11. Name of the Vice-Principal, email, and mobile Number
: KMS Sailaja Rani
: iqac@gcwguntur.ac.in
: 9985091244
12. Name of the IQAC Coordinator, email, and mobile Number
: Dr. D. Madhusudhana Rao
: gcwa.iqac@gmail.com
: 9440358718

13. * Name of the Academic Coordinator, email, and mobile Number

: Dr K. Padmaja

: 9502455588

14. Year of Establishment : 1942

15. UGC 2(f) and 12 B status (certificates to be verified):Yes

16. Autonomous status – Yes/No, If yes, Since 01/08/2013

17. RUSA status : Yes

18. College land and Plan details /documents : Available

19. Affiliation status : Permanent (certificates to be verified)

20. AISHE Status – Document

21. NAAC Status : Yes-

a) Previous NAAC Cycle date and Month: 15/07/2019

b) Date of Expiry : 14/07/2024

c) Previous Grade and CGPA (certificates to be verified): B⁺⁺

22. Status of peer team recommendations

S. No	Recommendations made	Recommendations fulfilled
1	Faculty members should publish more research papers in UGC approved journals.	The college administration encourages the faculty regularly to publish at least two papers per year in UGC approved Journals Faculty adopted ICT facilities in Teaching learning and has been encouraging the students to undertake online courses.
2.	Recommendations of the last NAAC visit should be implemented fully.	
3.	Use of ICT in teaching/learning to be encouraged and Students should undertake more online courses under MOOC and SWAYAM	
4.	Sanitary napkins vending machines	

5.	may be kept in the toilets. Bank , ATM , bus and health facilities can be created	
6.	The college can approach reputed companies/ industries to get funds to develop the institution.	The college administration continuously trying to get funds from industries to get funds for the development of the institution.
7.	More number of staff – teaching and non-teaching should be regularized	In 2021 Government transfers regular and qualified teaching staff were joined and 47 non-teaching regular staff are working
8.	Internal Compliance Committee must be established	Internal Compliance Committee was Established.
9.	MoUs should be made with industry	Many departments made MoUs with industry.
10.	Security system can be improved further	For security system college administration provide CC cameras in corridor and important places in the college campus.

Action taken report to be attached

23. Previous Recommendations of Academic Audit of the CCE

No. of suggestions made	No of suggestions implemented

Action taken report to be attached

24. NIRF Rank (if any) : 168 Year: 2018

25. ISO Certification: Yes Year: 2021

26. Awards & Achievements for the institution during the current Academic Year with details: Nil

PART-B

1. No. of Programmes Offered by the College

a. Current Academic Year

b. Last Two Years

Year	2021-22	List of Programmes	2022-23	List of Programmes
Number of Programmes	35	List attached	37	List attached

2. No of Value Added Courses introduced (last two years)

Year	2020-21	List of courses	2021-22	List of courses
Number of Value Added courses	06	List attached	06	List attached

3. Details of teaching faculty

No of posts	Sanctioned	Working	Vacancies
Regular	94	70	24
PTL	00	00	00
Contract	01	01	
Guest	17	17	
Total	112	88	

4. Qualifications of teaching staff

Teaching Staff	PG	M. Phil	Ph.D	NET/SET
Regular	88	09	39	14
PTL				
Contract	01			
Guest	17			
Total				

5. Details of non- teaching faculty

No of posts	Sanctioned	Working	Vacancies
	47	39	08
Total	47	39	08

6. Student strength particulars

a) During the last two years

Year	2020-21			2021-22		
No. of students	I	II	III	I	II	III
	918	809	731	998	836	809

7. No of students appeared in the final year exams during the last two years

Year	2020-21			2021-22		
Programme wise	Appeared (A)	Passed (P)	%	A	P	%
	565	464	82.12			

8. Teacher – student ratio (Current Year): 1:30

9. Infrastructure details (Physical and Academic facilities of Criterion-IV)

- i. Total no of class rooms : 66
- ii. Total no of laboratories :20
- iii. Total no of digital classrooms : 26
- iv. Total no of virtual classrooms : 26
- v. Total no of ICT enabled classrooms: 26
- vi. Total no of studios: 01
- vii. Total no of Computers, Student & Computers Ratio: 201, 13:1
- viii. Total no of printers : 20
- ix. Total no of scanners: 03
- x. Total no of Xerox facility: 10
- xi. Total no of Wi-Fi routers : 21
- xii. Internet Bandwidth : > 50mbps

Details of Bandwidth Available In the Institution

Sl.NO	Type of Usage	Connecti on Type/Pro vider	Located at	Speed
1.	Wi-Fi	ACT Fibernet	Principal's Chamber and Main block	100MBPS
2.	Wi-Fi	ACT Fibernet	JKC Block	60 MBPS
3.	Wi-Fi	ACT Fibernet	Office-Admin Block	75 MBPS
4.	Wi-Fi	ACT Fibernet	ELL LAB	60 MBPS
5.	Wi-Fi	ACT Fibernet	Virtual Class room	100

				MBPS
6.	Wi-Fi	ACT Fibernet	College attached hostel	50MBPS
7.	Wi-Fi	ACT Fibernet	Examination Cell	100MBPS

- xiii. Seminar halls: State of the art AV Seminar Hall with a capacity of 70.
- xiv. Auditorium : Well- equipped open-air auditorium
- xv. Details of sports facilities :
- xvi. Institution has a playground of 850 square meters to organize out door games, yoga and other competitions. College has the availability of sports equipment, kits and sportswear for the sportspersons. The college has a well-equipped GYM and 06 courts for Ball badminton, Shuttle, Volleyball, Kabaddi, Tennicoit and KhoKho. Students have bagged prizes at National, State and University levels in sports. The College conducts certificate courses in Yoga and organizes Yoga-day every year. Students are trained in self defence activities like Karrasamu and Karate.
- xvii. Gymnasium (No of stations)
- Dimensions of gym: 34 feet X 34.8 feet
 - ORBITRAK:
 - Orbital Cycling Exercise
 - AB Pro Heavy:
 - AB Swing: Bench Press:
 - TreadMill:
 - 7.12-Station Multi Gym:
 - Power lifting Set:
 - Vibrator:
 - Twist cum Stepper:
 - Exercise Cycle.
- xviii. Rooms for administration: 15
- xix. Water – RO facility : yes available
- xx. Toilets for staff (Men/Women/Differently abled): Available
- xxi. Toilets for students (Men/Women/Differently abled): Available
- xxii. Divyangana friendly facilities (Ramps/Lifts/Softwares):
Ramp Available
- xxiii. No of fire extinguishers in the labs and corridors
- xxiv. Solar energy details – LEDs , Green Audit Status :
Available and functioning
- xxv. Library
- No. of Books & Journals: 52, 051
 - Status of Automation :
The library was fully automated with the software SOUL 2.0
 - E-journals:

The staff and the students can access the E-journals. OPAC provides access to the library collection as the main tool. The library website provides information about the resources, rules and regulations.

e-journals and e-books through N-List (College Id - gcwguntur)

- Nlist subscription : The library is a member of INFLIBNET- NLIST.
- Internet : available
- The college provides internet on the campus and all the departments are equipped with Wi-Fi. Different Internet connection points are provided for both administrative and academic purposes as well as for continuous

xxvi. Women's waiting hall : Yes

xxvii. Grievance Reddresal Cell : YES

xxviii. Health Centre:

xxix. ELL : 01

xxx. JKC Lab : 01

xxxi. Computer Labs : 03

10. Research :

❖ No of collaborations / Functional MoUs

Year	2020-21	2021-22
Number of collaborations / MoUs	12	12
No. of Follow up Activities		

❖ No of publications in UGC – CARE listed journals

Year	2020-21	2021-22
Number of Publications	20	11

❖ No of start-ups

Year	2020-21	2021-22
Number of start-ups	00	00

❖ No of patents

Year	2020-21	2021-22
Number of patents	00	00

❖ No of Research Guides

Year	2020-21	2021-22

Number of Research Guides	04	04
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❖ No of Research Scholars

Year	2020-21	2021-22
Number of Research Scholars	09	06

❖ No of Major/ Minor Research Projects

Year	2020-21	2021-22
Number of Major RPs	00	00
Number of Minor RPs	00	00

❖ Incubation Centre with Research Facility: No

❖ Consultancy offered: Yes

Area	Organization (MoU)	Revenue Generated
JKC	students from various colleges	Rs 47850/-

11. Policies prepared and implemented (Give Details):

Government College for Women (A) is committed for the holistic development of a woman student such that development of self reliance along with human values and professional ethics among the girl students. The basic objective of learning is to develop human values like Love, Tolerance, Nonviolence, Charity, Compassion, Quest for Truth, Righteous Conduct, Peace, Unprejudiced community interaction, etc for a harmonious living. Orientation programme is organized every year to the newly admitted students to help them understand their roles and responsibilities and to acquaint them with co-curricular and extra-curricular aspects of the college. Bridge courses are organized to facilitate the learning process, to bridge the gap for higher learning and to assess their performance to identify slow and advanced learners. The college is practicing Mentoring System, allowing students to share their personal, academic and psychological problems which are addressed by the concerned Mentors. The college provides opportunity and encourages advanced learners to practice Higher Order Thinking skills like applying, analyzing, evaluation and to create by

involving them in Role plays, Internships, surveys, project works and providing them with opportunities to participate in Seminars, competitions etc. which promote disciplined self-study.

Experiential learning methodologies: College provided opportunities for students to take part in Role Plays, Field Visits, Exhibitions, Internships etc. Through these activities the students could develop critical analysis and to transfer/apply the skills to the real world.

The College has laid-down & following set of rules & reforms for effective organization of exams through establishing integrity & confidentiality. Examination in 70:30 pattern, where 30marks – Continuous Internal Evaluation(CIA), and 70marks for Semester-end Examination.

The college is applying & assessing at basic level and using two assessment methods to meet the attainment of POs and PSOs. They are 1. Direct Assessment methods 2. Indirect Assessment methods.

Govt college for women, Guntur has a well-defined policy for promotion of research, to mobilize the knowledge resources available for research and to come up with innovative solutions. The college encourages the faculty to focus on research area(s) to collectively address a wide variety of problems. Research Policy has been approved in Governing Body meeting of the College. To promote research, the college encourage multidisciplinary research in arts, science, humanities and applied areas of science. The college encourages socially relevant and need based research among the faculty and students. To develop research and educational collaborations with industries, minority institutions and higher learning intuitions.

12. .No. of Committees appointed (Provide links of meeting minutes & reports)

13. Extension activities (Current year)

- a) No. of Extension activities in the Neighborhood for social and holistic development
- b) No of Extension activities conducted through NSS/NCC/ RED CROSS/YRC
- c) No of Extension activities in collaboration with government agencies

d) No of Extension activities in collaboration with Non-Governmental Organizations

14. Feedback, Student Satisfaction Survey mechanism adopted : YES

15. Alumni Association – involvement and activities : Yes

No. of meetings conducted :

16. Awards and achievements-current year (to be verified -)

❖ Students

❖ Staff

17. Total no of scholarships and free ships (Current Year) _____

Total Amount in Rs:- _____

18. Total no of capacity building and skill development activities conducted by the college (Current Year)

Teaching	02
Non –Teaching	00

19. Trainings conducted by JKC for competitive exams during the last two years

Training:

Year	2020-21	2021-22
Number of students registered	87	260
Number of students trained	87	260
a. from your GDC	87	260
b. from other colleges	00	

Placements:

Year	2020-21	2021-22
No. of companies visited the campus	10	15
Number of students Placed	45	338
a. from your GDC	45	338
b. from other colleges	00	

CSP:

YEAR	2021-22	2022-23
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Number of students Participated in CSP		
a) B.A		
b) B.Com		
c) B.Sc		

Internship:

YEAR	2021-22	2022-23
Number of students Participated in Internship		
a) B.A		
b) B.Com		
c) B.Sc		

Type of Internship:

YEAR	2021-22	2022-23
Number of students Participated in Internship		
Total No of Physical Internship		
Total No of online Internship		
Total No of Paid Internship		

20. Student Support and Progression

A. Students Progression to Higher Education (Programme wise)

Year	2021-22	2022-23
Number of students	00	
a) B.A		
b) B.Com		
c) B.Sc		

B. Employment (Programme wise)

Year	2021-22	2022-23
Number of students	338	
a) B.A		
b) B.Com		
c) B.Sc		

C. Entrepreneurship (Programme wise)

Year	2021-22	2022-23
Number of students		
a) B.A		
b) B.Com		
c) B.Sc		

21. Grants/funds received from (in Lakhs/Rs.)

- A. Government : 00
B. Non-governmental bodies : 10.5 Lakhs
C. Individuals/ Philanthropists :
D. CSR
E. Budget allocated for Infrastructure:
F. Expenditure for Books & Journals: 1.05 Lakhs
Budget Sanctioned Rs. _____ ; Utilized Rs.

22. Governance and Leadership

- ❖ Institutional Development Plan (Next two years)
- ❖ **Institutional distinctiveness in specified area**

23. Contribution of IQAC

- ❖ Incremental changes during the last two years
- ❖ Introduction of 5 new Market oriented programmes and 2 B.Voc programmes in UG. One new programme M.A. English in PG.
- ❖ Catalyzed for paradigm shift to online teaching and online assessment in the pandemic situation by organizing webinars and virtual workshops.
- ❖ Strengthening curricular aspects by introducing new life skill and skill development courses across all programs and new courses in various programs to the global and local needs.
- ❖ Facilitated the conduct of Quality audit by ISO and acquired the ISO certificate. Initiated and conducted Green audit, Energy audit and environment audits for the institution to inculcate interest and responsibility towards safer environment among students.

- ❖ Designed policies - ICT policy, Divyangana friendly policy for differently abled students(Revised) and Green campus policy (Revised).

24. Best Practices of Institution

1. Title of the Practice: Technology driven transition in Teaching –Learning and Evaluation

Objectives

1. To assess the critical thinking skills of the students in their related subject domain
2. To develop time management skills
3. To build the capacities of the students in becoming selfreliant
4. To create an environment for collaborative and cooperative learning
5. To foster competitive skills for ensuring career growth in various fields either in the form of job or higher education

25. Evaluative Reports of the Departments

26. For Autonomous Colleges

A. Academic Council

- Last Academic Council meeting date : 11/07/2022
- Major decisions for enriching curriculum/Academics
- To revise and finalized the semester end examinations and CIA from 2022-23 onwards.

B. Controller of Examinations

- Examination reforms proposed and implemented
- To revise and finalized the semester end examinations and CIA from 2022-23 onwards.

- CIA: 5 assignments, 2 mid exams and quz, buzz, seminars, projects ect.

- Mechanism for addressing grievances
- Mechanism for transparency in setting up of Question papers
- Mechanism for appointing examiners
- Mechanism adopted to ensure the security of information
- CoE expenditure report with details

C. Board of Studies

- Mechanisms for updating curriculum
- Justification Reports for Curricular revamp

D. Governing Body

- Last G.B meeting date : 22-02-2020
- Major resolutions for administration

27. College Handbook (to be uploaded on the college website)

- Available in college website
28. College Magazine (to be uploaded on the college website)
Available in college website
 29. Monthly News Letters (to be uploaded on the college website)
Available in college website
 30. Departmental meeting Minutes Registers (to be verified)
Available in Departments
 31. Reports of various committees (to be verified)
Available Reports of Various Committees at Conveners of the committees.
 32. CPDC/Finance Committee Meeting Minutes Registers (to be verified): Available with Principal madam
 33. Implementation status of Biometric Attendance and TLP Reports (to be verified): thoroughly following.